



GARISSA UNIVERSITY

UNIVERSITY EXAMINATION 2017/2018 ACADEMIC YEAR ONE SECOND SEMESTER EXAMINATION

SCHOOL OF EDUCATION, ARTS AND SOCIAL SCIENCES

FOR THE DIPLOMA PUBLIC ADMINISTRATION

COURSE CODE: DPA 12

COURSE TITLE: INTRODUCTION TO MANAGEMENT PRINCIPLES

EXAMINATION DURATION: 3 HOURS

DATE: 18/04/18

TIME: 09.00-12.00 PM

INSTRUCTION TO CANDIDATES

- The examination has SIX (6) questions
- Question ONE (1) is COMPULSORY
- Choose any other THREE (3) questions from the remaining FIVE (5) questions
- Use sketch diagrams to illustrate your answer whenever necessary
- Do not carry mobile phones or any other written materials in examination room
- Do not write on this paper

This paper consists of TWO (2) printed pages

SEM 11, 17/18 main exam (06/04-19/04/18)

please turn over

Good Luck – Exams Office



QUESTION ONE (COMPULSORY)

- (a) Define the following terms [6 marks]
- i. Management
 - ii. Administration
 - iii. Project planning
- (b) Justify that management is a profession [6 marks]
- (c) While giving examples identify three levels of management in an organization [9 marks]
- (d) "Management is an art" Discuss this statement [4 marks]

QUESTION TWO

Discuss the **Henri Fayol** principles of management [15 marks]

QUESTION THREE

- (a) You have been contracted to hire a firm manager, describe four skills that you would consider when hiring the manager [6 marks]
- (b) Describe F. W. Taylor's 4 Principles of Scientific Management [9 marks]

QUESTION FOUR

"There is no important area of human activity than management since its task is that of getting things done through people". Discuss. [15 marks]

QUESTION FIVE

Explain the significance of management in an organization [15 marks]

QUESTION SIX

- (a) Discuss any three characteristics of professional manager [9 marks]
- (b) Explain any three purposes of project evaluation [6 marks]

